

Alice King Community School PTA
Tax ID # 20-5606968

Alice King Community School
1905 Mountain Rd NW
Albuquerque, NM 87104
<http://akcs.org>



Fall 2015

Dear Friends of Alice King Community School:

On behalf of the students, families and staff at the Alice King Community School (AKCS), I am requesting a donation to our silent auction to be held December 11, 2015. AKCS is a public charter school located in Old Town. Our mission is to create a personalized education in a multiage learning community, inclusive of intelligence type and developmental level, integrating families as essential partners. AKCS plays host to over 330 students.

The AKCS PTA will be hosting a Silent Auction in combination with an Art Show to display the work of the children at our school, called "Heart to Art". This event will help raise funds to support technology for our school as well as the art and music department. The Silent Auction draws contributions from generous individuals and businesses like yours. The money raised will be used for art and music supplies, and technology for the classrooms.

Please consider supporting our event by donating gift certificates, merchandise or services. In exchange, you will receive some excellent community exposure and advertising. Your company name, address, phone number and donation will be included in the description of the item on the night of the event. If you or your company cannot donate an item please consider forwarding this letter to others to see if they would be willing to donate an item to our Silent Auction.

A donation form is attached to collect all the pertinent information about your donation. The more you can describe your product or service the better.

We are sincerely grateful for your offer to donate an item or service to help support our elementary charter school students. Alice King Community School PTA is a 501(c) 3 non-profit so your donation is tax deductible (tax id listed above). This year's event will be on December 11, 2015. We need to receive all donations by November 24th, 2015. Every donation helps us to reach our goal.

If you have any questions or need additional information about the silent auction, please contact me at akcspta@gmail.com

Sincerely,

A handwritten signature in black ink that reads "Dana Snedigar". The signature is fluid and cursive.

Dana Snedigar
AKCS PTA President



Silent Auction Donation Form

Donor Representatives Name: _____

Donor Company Name: _____

Mailing Address: _____

Physical Address: _____

EMAIL: _____

Phone Number: _____

Description of item or service being donated:

Approximate Retail Value: _____

Thank you for your support!
Please return this form and any items to the school by
November 24th, 2015.

Alice King Community School PTA
1905 Mountain Rd NW
Albuquerque, NM 87104
FAX: (505)-344-0789